

Guidelines for event sponsorship by the Italian Society for Chaos and Complexity (SICC)

The Italian Society for Chaos and Complexity (SICC) can provide support to initiatives or events proposed by any of its members. If you would like to seek SICC Support for initiatives or events please submit by email to <info@sicc-it.org> a pdf file of up to 2 A4 pages with the following information:

- Name and full contact details of the proposers
- Title of the initiative/event
- Brief description of the initiative/event (max. 250 words)
- Estimated budget plan and funding sources/organizations
- Support requested from SICC (*Technical* or *Financial*, see below)

All proposals will be evaluated by the Executive Committee of SICC.

Note that we cannot support research proposals, acquisition of equipment, and hiring of support staff.

SICC can provide either *technical* or *financial* sponsorship as explained below.

- *Technical sponsorship*: SICC advertises the event in its website and through the mailing lists, newsletters and social networks accounts. SICC shares no responsibility for the administrative running of the event. Unless otherwise agreed with SICC, it is expected that the organizers grant a 10-20% discount on the registration fees to SICC members.
- *Financial sponsorship*: SICC advertises the event in its website and through the mailing lists, newsletters and social networks accounts. SICC also manages the registration process, including financial reports, invoice/receipt of registration fees and process payments (e.g. coffee break, lunch, ...). It can also help organizers manage the conference budget and manage reimbursement of invited speakers' travel and accommodation expenses.

Conference fees are paid to SICC. These include the four-year SICC membership for non-members, whereas an equivalent or larger discount (10-20% of the full fee) is applied to SICC members. The fee should be adjusted to yield an expected surplus (the balance between the registration fees income, net of new SICC memberships and the costs incurred by SICC) of about 10% of the budget. By choosing the financial sponsorship, the initiative/event organizers adhere to the aims and principles of SICC; it is therefore expected that the surplus (or a part of it, if it is significant) will remain to SICC to support its ordinary activities. In case of a significant surplus, the percentage and modalities of share between the organizers' institution and SICC, in line with the general aims of SICC, will be discussed with the SICC executive committee.

In any case, SICC cannot cover a negative balance.

Conference fees must be paid exclusively by bank transfer to the following account:

SICC - Società Italiana Caos e Complessità, Banca Prossima, PIAZZA PAOLO FERRARI 10, 20121 Milano (Italy)

IBAN: IT 36A03 35901 600100000119119

BIC: BCITITMX

Bank transfer costs must entirely be covered by the participant.

For either technical or financial sponsorship, "SICC - Italian Society for Chaos and Complexity" name and logo have to be prominently displayed in all conference publications, websites, leaflets and announcements.